Discovery Kids Learning Center

150 Stahl Road, Getzville, NY 14068
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discoverykidslearningcenter.com

Enrollment Agreement

This enrollment agreement is made between **Discovery Kids Learning Center**, and _____.
(Parent/Guardian Name)

Discovery Kids Learning Center operates under a not-for-profit New York State Corporation which provides childcare services for children. Parent/Guardian wishes to have the Center provide such services at its location, 150 Stahl Road, Getzville, NY to his/her child, and the Center wishes to provide such services. Considering the foregoing, and the mutual promises contained herein, the parties agree as follows:

Discovery Kids will provide childcare services for (child's name): _____ DOB (mm/dd/yyyy):_____

During the following times (hours of service approximate): from _____ a.m./p.m. to _____ a.m./p.m.

Days of service (minimum 2 days): ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Start Date mm/dd/yyyy): _____ Age Group: ☐ Infant ☐ Toddler ☐ Preschool ☐ School Age

Home Address: Street: _____ Apt: _____ Phone: _____
City:_____State: _____ Zip:_____

Email Address: _____ Alternate Email Address: _____

Parent/Guardian will pay the Center a $100 **non-refundable** annual registration fee upon enrollment and tuition based on the current monthly/weekly rate for the current 2025-2026 school year (September 1, 2025 -August 31, 2026) in accordance with the following terms (also outlined in the Parent Handbook):

- At their initial enrollment, all families will submit a deposit equivalent to two weeks of their monthly tuition that will be refunded after the last month of enrollment. This amount is nonrefundable should a family not start or decrease days. At the time of dismissal, if the parent/guardian has given at least 2 weeks' notice, payments are up to date, and the child has remained enrolled for at least 6 months, the prepayment will be refunded.
- Tuition is due in **advance** by the first of each month if the monthly payment plan is selected; or weekly on Friday (before care is given) if the weekly payment plan is selected.
- A $35.00 fee/month will be charged for payment received after the due date. After 45 days of non-payment, your child's enrollment will be terminated.
- To receive credit for days missed due to vacation or illness, credit vouchers must be given to your child's teacher **within one week of date used**. No credit will be given for days missed beyond the number of vouchers issued upon enrollment. (Voucher system detailed in Parent Handbook.)
- Attendance is limited to scheduled days; switching of days is **prohibited**. Extra days may be added with prior permission of the Director and at the applicable daily rate, space permitting.
- Two weeks written notice of withdrawal is expected. Therefore, once the written notice of withdrawal is received by the director, you must pay up to and including your child's final day of care.

Policies and terms are subject to change. You will be notified of these changes.

Either party may terminate this Agreement without cause upon two weeks written notice, in accordance with guidelines set forth in the Parent Handbook. The Center reserves the right to terminate enrollment without notice should a child's or family's presence jeopardize the health, safety, or well-being of other children, families, or staff.

Parent/Guardian represents and warrants that they have provided full and accurate information to the Center on all registration forms they have completed in connection with their child's enrollment at Discovery Kids; Parent/ Guardian further represents and warrants that they have received and understand the policies and procedures set forth in the Enrollment Agreement and Parent Handbook and shall abide by them, as now or hereafter amended from time to time.

Parent/ Guardian shall indemnify the Center, the not-for-profit corporation, its directors, officers, agents, and employees harmless from any loss or liability incurred because of their breach of any representation or obligation of Parent/Guardian under this agreement.

Parent/Guardian Signature: _____ Date: _____